

City & County of Honolulu
Department of Planning and Permitting

Instructions for Filing a
Street Name Application (Section 22-8, ROH)

(New street name or to change an existing street name.)
(Applicant: Can either be a property owner of the street,
owner of a lot fronting the street or a public agency.)

Street names including nomenclature and markings shall not exceed 18 spaces.

1. Drawings/Plans

- a. Plan of street layout, existing streets and their names surrounding the proposed streets to be named.

2. Written Information

- a. The proposed street names and their meaning in English. The applicant may request the Director of Planning and Permitting to choose the names. Street names shall conform to the following:

- (1) Hawaiian names, words or phrases with appropriate diacritical marks and selected with a view to the appropriateness of the name to historic, cultural, scenic or topographic features to the area.
- (2) Not duplicate existing street names in sound or spelling.
- (3) Continuous street shall bear the same name throughout.
- (4) Streets shall be entitled to a name only if it is a legally defined right-of-way by lot or easement, has an 18-foot minimum right-of-way and is paved and serves two or more lots or units.

- b. To change an existing street name, the following must be provided:

- (1) The reason for the change.
- (2) The names and addresses of all property owners fronting the street.
- (3) Documentation that notices of the proposed name change have been circulated to all property owners and residents (homeowner's association) and a poll taken to determine their desires to the proposal. (The majority must approve.)
- (4) Signatures of all property owners and residents approving the name change including the Fire and Police Departments and the Post Office.

NOTE: To avoid delays, please supply all the required information.

For information on how to complete your application, please call the Subdivision Branch at 768-8100.